



Joint Council for  
Qualifications

**Produced on behalf of: AQA, OCR, Pearson and WJEC**

## **Determining potential special consideration applications**

With the January 2022 examination series about to start, centres might find this document helpful when determining potential special consideration applications. It needs to be read alongside the JCQ publication *A guide to the special consideration process* which is available in an interactive format within the Centre Admin Portal (CAP). The Centre Admin Portal can be accessed via any of the awarding bodies' secure extranet sites. The document is also available in PDF format on the JCQ website: [Regulations and Guidance - JCQ Joint Council for Qualifications](#)

### **When should special consideration be applied for?**

The special consideration system must be fair and reasonable.

Special consideration is a post-examination adjustment for:

- a candidate who has a temporary illness on the day of the examination
- a candidate who has a temporary injury on the day of the examination
- a candidate who is self-isolating on the day of the examination
- a candidate who is grieving on the day of the examination
- a candidate who has a long-term medical or psychological condition which manifests itself on the day of the examination.

### **Remember:**

The specific named event **must** have had a material and detrimental effect on the candidate's examination performance.

The specific reason for the candidate's mitigating circumstances **must** be clearly communicated to the awarding body when submitting an online application for special consideration.

### **When does special consideration not apply?**

Special consideration cannot be applied for where there has been general disruption.

## **Awarding bodies' contact details**

For any queries on the special consideration process, the awarding bodies' contact details are:

### **AQA**

**Tel: 0800 197 7162**

Website: [www.aqa.org.uk](http://www.aqa.org.uk)

### **OCR**

**Tel: 01223 553 998**

Website: [www.ocr.org.uk](http://www.ocr.org.uk)

### **Pearson**

**Tel: 0344 463 2535**

Website:

<http://qualifications.pearson.com>

### **WJEC/CBAC**

**Tel: 02920 265 000**

Website: [www.wjec.co.uk](http://www.wjec.co.uk)