



Types of disability/access need

Learning difficulties (including candidates with an EHCP*)

*A Statement of Special Educational Needs (Northern Ireland) or an Individual Development Plan (Wales)

Other access needs

Medical condition

Sensory and/or physical needs

SEMH needs
(e.g. ADHD)

SLCN (e.g. ASD)



Evidence required

25% extra time has proved to be insufficient for the candidate

Form 8 including a substantial body of centre-based evidence

Part 1 comprehensively detailed by the SENCo stating the learning difficulty has a very substantial and long-term adverse effect on speed of working

An assessment within 26 months of the final examination by the centre's appointed assessor

Part 2 "Other Relevant Information" with at least:
two very substantially below average standardised scores of 69 or less
relating to two different areas of speed of working

Part 3 completed by the SENCo

Specialist evidence confirming the candidate's disability

Form 9 completed by the SENCo to:

confirm the candidate's persistent and significant difficulties and how they very substantially impact in the classroom

indicate the maximum amount of extra time required and provide evidence of how the amount of extra time required has been determined

show the involvement of teaching staff in determining the amount of extra time required

confirm that up to 50% extra time is the candidate's normal way of working as a direct consequence of their disability and that without it the candidate would be at a very substantial disadvantage



Approval route

Process an online application for 26% to 50% extra time using AAO. It will not be approved. Make an online referral to the awarding body through AAO. The awarding body reserves the right to 'call-in' evidence from the centre and will expect to see a strong justification for the arrangement.

SENcos must refer to section 5.3 of the JCQ regulations for information on the use of 26% to 50% extra time.