

Candidate's name

*Type in name and click 'Return' to replicate name on each page header***Evidence to accompany Form 8 when a candidate progresses from GCSE to GCE qualifications (and other Level 3 qualifications)**

This form should be used for candidates with learning difficulties:

- who are **not** subject to a current EHCP (England), Statement of Special Educational Needs (Northern Ireland), or IDP (Wales) and
- who have an existing Form 8; and
- who continue to require 25% extra time and/or a scribe (including candidates who require a computer reader/reader and/or supervised rest breaks in addition to 25% extra time and/or a scribe).

This form **must** be used to update the evidence and kept on file within the centre with the existing Form 8 for inspection purposes.

Where a candidate has a fully completed Form 8 in place and will continue to require **25% extra time** and/or **a scribe** and/or **a computer reader/reader** and/or **supervised rest breaks**, the Form 8 may be rolled forward from GCSE to GCE qualifications (and other Level 3 qualifications), whether the candidate remains within the same centre or moves to a new centre.

An online application for 25% extra time and/or a scribe and/or a computer reader/reader **must** be processed.

Please read sections 5.2.2, 5.5.5 and 5.7.4 of the JCQ document *Access Arrangements and Reasonable Adjustments* before completing this form.

The SENCo, Access Arrangements Coordinator, or the assessor working within the centre, must complete this form.

Date of birth		Candidate number	
Academic year(s) covered by the course			
First examination series			
Centre name			
Centre number			
Centre email address			

Candidate's name
Form 8 checks

The Form 8 (Parts 1, 2 and 3) **must** be checked before the form can be rolled forward.

Each statement **must** be confirmed.

(Tick for 'Yes')

Part 1 of Form 8 has been completed.	
There is sufficient information within Part 1 showing the candidate's picture of need and normal way of working.	
Part 2 of Form 8 has been completed.	
At the time of the assessment, the tests recorded within Part 2 of Form 8 were current, age appropriate and nationally standardised.	
The tests recorded in Part 2 meet the current evidence criteria for the access arrangement(s).	
The candidate was assessed no earlier than the start of Year 9.	
Part 2 of Form 8 has been signed and dated by the assessor.	
Evidence has been provided that the assessor holds an appropriate qualification in assessment. For example: • copy of current Assessment Practising Certificate (APC) issued by Patoss, Dyslexia Guild or British Dyslexia Association; • copy of Level 7 assessment qualification certificate; • screenshot of HCPC registration showing the Unique Registration Number; • screenshot of SASC listing showing the APC code number and expiry date; • screenshot of listing for PAPAA Graduates showing the certificate number; • screenshot of listing for CPT3A Certificate Holders showing the certificate number; • screenshot of listing for ETAAC Certificate Holders showing the certificate number; or • screenshot of listing for Patoss AAA Certificate Holders showing the certificate number.	
Part 3 of Form 8 has been completed, and the declaration signed and dated by the SENCo/Access Arrangements Coordinator/head of centre.	

Candidate's name

Updated evidence of normal way of working in the centre

Evidence for 25% extra time and/or a scribe

Detail the candidate's current difficulties to show how they impact on teaching and learning and performance in internal tests/mock examinations. Summarise evidence of feedback from teachers and/or support staff.

(Max 1500 characters)

Detail the support and adjustments that are in place for the candidate in the classroom, internal tests/mock examinations.

(Max 1500 characters)

Continued on page 4

Candidate's name

Updated evidence of normal way of working in the centre (cont'd)

Evidence for a computer reader/reader and/or supervised rest breaks

Complete the following information if the candidate continues to require a computer reader/reader and/or supervised rest breaks in addition to 25% extra time and/or a scribe.

Confirm the nature of the candidate's difficulty.

(Max 1500 characters)

Confirm and describe how:

- the use of a computer reader/reader and/or
- supervised rest breaks

continues to be the candidate's normal way of working in the centre (i.e. in the classroom, internal tests and/or mock examinations).

(Max 1500 characters)

Samples of evidence (GCE and other Level 3 qualifications)

In addition to a completed Form 8 and Form 8RF, for applications for 25% extra time the following will be required for inspection purposes:

- a sample of internal tests/mock exam papers across relevant subjects showing the application of 25% extra time; **and**
- comments and observations from teaching staff in relevant subjects as to why the candidate needs 25% extra time and how they use the 25% extra time awarded.

Candidate's name

Access arrangements rolling forward

On the basis of the existing Form 8 and the information in this form, record the access arrangements that will be applied for: (Tick for 'Yes')

25% extra time	
Scribe/speech recognition technology/word processor with grammar/spell check and/or predictive text switched on	
Computer reader/reader (alongside 25% extra time and/or a scribe)	

Supervised rest breaks (alongside 25% extra time and/or a scribe) Note: An online application is not required for supervised rest breaks.	
---	--

Optional information for use in the centre (**Note:** This is **not** needed for inspection purposes)

If helpful, use this space to record any further access arrangements that the candidate will have that **do not** need to be processed online (i.e. arrangements which have been delegated to the centre): (Max 3000 characters)

Candidate's name

Declaration

The declaration must be completed by the head of centre, SENCo, Access Arrangements Coordinator or assessor working within the centre once the form has been completed.

I am satisfied that the information provided on this form is accurate. I fully support the application and confirm that the candidate is/will be appropriately entered for the examination(s) concerned and will be able to demonstrate the assessment objectives required by the specification(s).

Declaration completed by:		
Name		
Role	Head of centre	
	SEnCo or equivalent member or staff	
	Access Arrangements Coordinator	
	Assessor working in the centre	
Signature	<i>Type signature above here</i> or Use Adobe Signature Field/or position graphic of signature above here	
Date		

A handwritten, electronic or typed signature is acceptable.

A signed copy of Form 8RF and the accompanying Form 8 **must** be retained on file by the SENCo/Access Arrangements Coordinator for inspection purposes to support an approved application processed online.